



LIMPOPO

PROVINCIAL GOVERNMENT

REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF SOCIAL DEVELOPMENT

FORM D

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:
(Section 15 of the Promotion of Access to Information Act 2 of 2000)
[Regulations 5A]**

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1) (a)(i):	
<ul style="list-style-type: none">➤ Budget➤ Organizational Structure➤ Departmental Annual Report➤ Acts Regulations & White Paper➤ Departmental Strategic Plans➤ Departmental Annual Performance Plan➤ Published Research Reports➤ Departmental Policies and Procedure Manuals➤ Departmental File Plans➤ Circular of advertisement of Posts➤ Advertisement of Tenders➤ Citizen Reports➤ Domain Specific Standards➤ Service Delivery Improvement Plan➤ Departmental Events Calendar➤ MEC's speeches➤ Departmental contact details	<p>The Records may be inspected at the Department on request addressed to: The Deputy Information Officer Department of Social Development 18 College Street, Polokwane, 0700 Private Bag x 9710, Polokwane, 0700 Tel: 015-293 6133 Fax: 015-293 6218/086 536 6943 Email: Priscillah.Malamule@dhsd.limpopo.gov.za</p>

FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):

➤ **Tender Documents**

Records can be purchased from:
Supply Chain Unit (Old Building)
Department of Social Development
18 College Street, Polokwane, 0700
Tel: 015-293 6000

FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):

- **Organizational Structure**
- **Departmental Annual Report**
- **Acts Regulations & White Paper**
- **Departmental Strategic Plans**
- **Departmental Annual Performance Plan**
- **Published Research Reports**
- **Departmental Policies and Procedure Manuals**
- **Departmental File Plans**
- **Circular of advertisement of Posts**
- **Advertisement of Tenders**
- **Citizen Reports**
- **Domain Specific Standards**
- **Service Delivery Improvement Plan**
- **Application for Employment (Z83)**
- **Departmental Events Calendar**
- **MEC's speeches**
- **Application forms**
- **Departmental contact details**

The Records may be accessed on request addressed to the office of the:
The Deputy Information Officer
Department of Social Development
18 College Street, Polokwane, 0700
Private Bag x 9710, Polokwane, 0700
Tel: 015-293 6133
Fax: 015-293 6218/086 536 6943
Email: Priscillah.Malamule@dhsd.limpopo.gov.za
Website: www.dhsd.limpopo.gov.za

FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):

- **Promotion of Access to Information Act (PAIA) Manual**
- **News Letters**
- **Posters**
- **Promotional Materials**
- **Journal and Magazines**

The Records may be accessed or requested from any public office/Institution within the Department of Social Development in Limpopo Province

OR

From the office of the:
The Deputy Information Officer
Department of Health & Social Development
18 College Street, Polokwane, 0700
Office No. 059
Ground Floor: New Building
Tel: 015-293 6133
Fax: 015-293 6218/086 536 6943
Email: Priscillah.Malamule@dhsd.limpopo.gov.za